

UNIVERSITY GRANTS COMMISSION  
EASTERN REGIONAL OFFICE  
LB R Sector - Salt Lake, Kolkata 700 098

No. 25/112/92-12 (ERO)

Date: 25/04/12

The Accounts Officer  
University Grants Commission  
Eastern Regional Office, Kolkata 700 098

S No. 2196/05

Sub: Release of Grant-in-Aid during the Current financial year during XIIth Plan. 10

Sir/Madam,  
Acharya Prafulla Chandra College

I am directed to convey the sanction of the Commission for payment of Rs. 4650 towards the scheme Minor Research Project in Science to the Principal, Acharya Prafulla Chandra College for the Plan expenditure to be incurred during the current financial year as per details given below:

Purpose of the grant	Approved Allocation	Amount already sanctioned	Amount being sanctioned now	Total grant including the grant now being sanctioned
	(Rs.)	(Rs.)	(Rs.)	(Rs.)
Ranajit Sardar Geography Final instalment, CI.	96500	91850	4650	96500
MRP.				
			Total	4650

The College is requested to note:

- General District: General -77.5%, SC-15%, ST-7.5%
- SC District: General-63.8%, SC-30%, ST-7.5%
- ST District: General-65%, SC-15%, ST-30%
- No photocopy of bills/vouchers or the originals and detailed list of purchases should be sent with the accounts submitted unless specifically called for.

- The sanctioned amount is debit to the major head 4 (ii)(b) and valid for payment during the current financial year only.
- The amount of the grant shall be drawn by the Accounts Officer (Drawing and Disbursing Officer), University Grants Commission on the Grant-in-Aid bill and shall be debursed to and credited to grantee as above through Demand Draft.
- The grant is subject to the adjustment on the basis of Utilisation Certificate in the prescribed proforma submitted by the University/College/Institution.
- The University/College shall maintain proper accounts of the expenditure out of the grant which shall be utilised only on approved items of expenditure.
- The Utilisation Certificate to the effect that the grant has been utilised for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the closing of the current financial year.
- The assets acquired wholly or substantially out of the University Grants Commission's grant shall not be disposed or encumbered or utilised for the purpose other than those for which the grant was given, without proper sanction of the University Grants Commission.
- A register of assets acquired, wholly or substantially out of the grant shall be maintained by the University/College in the prescribed form.
- The grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization, the simple interest @10% per annum as amended from time to time on unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.
- The University/College shall follow strictly all the instructions issued by the Government of India from time to time with regard to reservation of posts to Scheduled Castes and Scheduled Tribes.
- The University/College shall fully implement the Official Language Policy of the Union Govt. and comply with the Official Language Act, 1963 and Official Languages (used for official purposes of the Union) Rules, 1976 etc.
- The sanction issues in exercise of the delegation of powers vide Commission Office Order No. 25/92 dated May 01, 1992.
- An amount of Rs. \_\_\_\_\_ out of the grant of Rs. \_\_\_\_\_ sanctioned vide letter No. F \_\_\_\_\_ (ERO) dated \_\_\_\_\_ has been utilized by the College for the purpose for which it was sanctioned and noted in the Grant-in-Aid Register.
- The funds to the extent are available under the Scheme.

Copy forwarded for information and necessary action to:

1 Principal  
Acharya Prafulla Chandra College  
New Barrackpore 24 Parganas (N)  
West Bengal 700131

Yours faithfully,

(Dr. Ratnabali Banerjee)  
Joint Secretary

He/She is requested to abide by these instructions/Guidelines of sanction order

- Registrar/Director, Co-ordinator, College Development Council, WB State University
- Auditor General Govt. of West Bengal
- The Secretary Higher Education, Govt. of West Bengal
- The Director of Public Instructions (Higher Education) Govt. of West Bengal